

The **BON♦TON** Stores, Inc.

**Technical Design Approval
Requirements & Procedures**



Updated 9/14/2015

The **BON♦TON** Stores, Inc.

FIT SAMPLE APPROVAL PROCEDURE

Vendor Responsibilities

1. First fit samples must be received in Milwaukee no later than 10 business days after receipt of fit sample request.
2. If required, 2nd fit sample is due in Milwaukee within 10 business days following vendor receipt of fit comments
3. Refer to current version of the Bon-Ton “How to Measure Manual” and follow instructions to ensure proper measurements.
4. Bon-Ton approved trim suppliers must be used. Alternate trim suppliers may be suggested for consideration provided samples are sent to BV for testing and approved by QA.
5. Fit samples should be reflective of the anticipated product. Samples should not be sent if:
 - (1) it is in incorrect fabric
 - (2) it does not meet the styling/construction provided in the tech pack
 - (3) it does not meet spec
 - (4) must reflect all corrections requested by Technical Design
 - (5) it is not our sample size
 - (6) it does not follow applicable children’s safety guidelines.
6. Fit samples should be submitted in the lightest color available in actual fabric. Please do not send dark colors (black, navy) for fits.
7. Every sample must have a Bon-Ton Sample Tag attached under the left armhole or the left side seam, with all required information completed.
8. A Bon-Ton sample measurement sheet from our PLM and the Apparel Sample Evaluation Form must accompany each fit sample with the vendor’s measurements noted on the sheet and include any comments or concerns.
9. Meeting samples intended to double as 1st fit samples need to follow the aforementioned requirements. If it fails on any of these points, the meeting sample may not be used.
10. Actionable pre-production samples must be received in Milwaukee no later than 15 business days prior to knitting (full fashion sweaters) or cutting bulk fabric.
11. All actionable pre-production samples must be submitted with correct labeling, hang tags, fabric, trim, packaging etc.
12. It is unacceptable for vendors to go into production without first submitting an actionable pre-production sample that is approved by Bon-Ton Technical Design.
13. Bulk production must conform to the approved pre-production sample.
14. An actionable pre-production sample must be submitted for all carry-over programs. This should be done on the fit time line.
15. Vendor is responsible for grading all zipper lengths except for:
 - (1) fly lengths
 - (2) openings on bottoms
 - (3) full length zippers on topsBon-Ton TD will partner with vendor to obtain correct grading.
16. Vendor is responsible for grading of embroidery. Bon-Ton Product Manager will provide placement on sample size only. Vendor should submit suggested grading to Product Manager.


Technical Design Responsibilities

1. Bon-Ton Technical Design will communicate directly with the agent/vendor.
2. Upon receipt of the first fit sample, Bon-Ton Technical Design will evaluate and send fit reports to the appropriate agent/vendor within 6 business days (including the day of receipt).
3. Upon receipt of the second fit sample, Bon-Ton Technical Design will evaluate and send fit reports to the agent/vendor within 4 business days (including the day of receipt).
4. Actionable pre-production samples, Bon-Ton Technical Design will evaluate and send fit comments to the agent/vendor within 3 business days (including the day of receipt).
5. For Fast Fashion samples, Bon-Ton Technical Designer will evaluate and send fit comments with 2 business days (including the day of receipt).
6. Bon-Ton Technical Designer is authorized to make changes to fit, specifications, grading, and garment construction as needed.
7. Fit and actionable pre-production samples must be sent to the appropriate Bon-Ton Technical Designer, not the Product Manager, (See TD Contact Listing).
8. The Bon-Ton Technical Designer may request a pattern tracing/electronic pattern to be sent along with the fit or actionable pre-production sample.
9. The Bon-Ton Technical Designer may request TOP sample - only send upon request
10. Fit schedule will be published to vendor upon request.
11. Review schedule to ensure earliest fit date & faster completion of production.

Product Manager/ Designer Responsibilities

1. Establish a style in PLM
2. Responsible for providing design sketches and product detail for tech packs.
3. Responsible for sending original & all revised development packages to vendor.
4. Bon-Ton Product Manager is responsible for approving fabric, trims, styling, and artwork.
5. Advertising samples are to be directed to the respective Bon-Ton Product Manager.
6. Request additional samples that are outside of the defined TD process.

B. APPAREL SAMPLE EVALUATION FORM

 APPAREL SAMPLE EVALUATION FORM			
Supplier Office:		Client: BON-TON	Brand/ Label:
Season:		Style No:	Style Name:
Vendor/ Factory:		Sample Size:	Sample Type:
Fabric:		Fabric Weight:	Fabric Sub or Bulk:
Colour Submitted:		Trims Sub or Bulk:	Date Evaluated:
Vendor/Agent Technician:		Contact email:	Approved or Rejected:
Department:		Ex Factory:	Product Manager:
Class:		CFG:	M.R.:
STAMP HERE IF SAMPLE IS INTERNALLY REJECTED			
Measurements:			
Fit / Balance:			
Construction and Workmanship:			
Digital Photos:			
Others:			

C. QA CONTACT LIST

MILWAUKEE / NEW YORK QUALITY & TECHNICAL DESIGN DEPARTMENT PHONE LISTING			
Updated 4.06.15			
Main Number: 414-347-1152 + extension			
Bill Grange	<i>Divisional VP of Quality</i>	414-347-5297	Bill.Grange@bonton.com
Michael DiCocco	<i>Director of QA/TD</i>	414-212-6793	Michael.DiCocco@bonton.com
Nicola Nielsen	<i>CAD & Color Manager</i>	x3220	Nicola.Nielsen@bonton.com
Technical Design			
Brigitte O'Hara	TD - Studio Works	x3652	Brigitte.Ohara@bonton.com
Amanda Ergen	TD - Relativity	x5215	Amanda.Ergen@bonton.com
Kim Loehner	TD - Laura Ashley	x3647	Kim.Loehner@bonton.com
Julie Ye	TD - Breckenridge & Soft Home	x3696	Julie.Ye@bonton.com
Lara Quick	TD - Girls, New born, Infant, Kids Replenish Jeans, Outerwear, Mambo Boys/ RH Boys	x3651	Lara.Quick@bonton.com
Lisa Wierzbinski	TD - Paradise, Ruff Hew n Men's, Dress, Shirts/Suit Separates, Le Tigre, Consensus Exertek, Kenneth Roberts & John Bartlett	x6773	Lisa.Wierzbinski@bonton.com
Tara See	TD - All Intimate, Panties & Exertek, Le Tigre	x5352	Tara.See@bonton.com
Jordan Weber	TD Assistant	x5521	Jordan.Weber@bonton.com
Ruff Hewn New York			
Andrea Sanderlin	DVP of Design Ruff Hew n	646-628-3024	Andrea@ruffhew n.com
Rita Christie	Ladies Ruff Hew n TD - NY - Knits	646-539-5787	Rita@ruffhew n.com
Maureen Eadie	Ladies Ruff Hew n TD - NY - Woven	646-539-5793	Maureen@ruffhew n.com
Tamara Johnson	Ruff Hew n Men's - TD - NY	646-539-5781	Tamara@ruffhew n.com
Lisa Flannery	Ruff Hew n Grey TD - NY - Missy & Plus	646-539-5791	Lisa@ruffhew n.com
CAD/Color Services			
Amalia Recio	Color Technician	x3697	Amalia.Recio@bonton.com
Jennifer Larson	Graphic Designer	x5585	Jennifer.Larson@bonton.com
Tim Peterson	Graphic Designer	x3691	Tim.Peterson@bonton.com
Stephen Thomas	Cad Designer	x3568	Stephen.Thomas@bonton.com
Third Party Services On-Site			
Patti Patriarca	UL - On-Site	x3694	Patti.Patriarca@ul.com
Kevin Clancy	BV - On Site	x5251	kevinclancy@us.bureauveritas.com
Milwaukee Address:			
310 W. Wisconsin Ave.	10 th floor	Milwaukee, WI 53203	Ruff Hewn New York Address:
	RTW		Men's & Boys
	526 7th Ave.		526 7th Ave.
	10 th floor		8 th floor
	New York, NY 10018		New York, NY 10018

The **BON♦TON** Stores, Inc.

APPROVED SUPPLIER LIST

BUTTONS

EMSIG Manufacturing Corp. Conflict Minerals Contact: David Kurstedt	USA 263 W. 38th st. 5th floor New York, NY 10018 Contact: David Kurstedt Phone: 212-563-5460 x308 Fax: 212-971-0413 kurstedd@emsig.com	HONG KONG Crystal Town Limited, Unit 3-6, 3/F, Block A Focal Industrial Centre, 21 Man Lok Street Hungghom. Kowloon, Hong Kong Contact: Deric Ma Phone: 852-774-5880 Fax: 852-362-5760 emsig@crystaltown.com.hk
Sher Plastics Conflict Minerals Contact: Greg Adler Phone: 212-760-9660 grega@sherplastics.com	USA 470 Seventh Ave New York, NY 10018 Contact: Marlana Arnio Phone: 212-760-9660 Cell: 330- 647-0655 MarlanaA@sherplastics.com www.sherplastics.com	HONG KONG Unit A, 2/F, Sing Shun Factory Bldg. 495 Castle Peak Road Lai Chi Kok, Hong Kong Contact: Mandy Chow Phone: 852-2369-0133 Fax: 852-2723-6488 Mandy112@sherfe.com.hk
Lion Button Conflict Minerals Contact: Douglas Platt	USA 246 West 38 th Street New York, NY 10018 Contact: Douglas Platt Phone: 917-790-2321 Cell: 917-670-1292 dplatt@lionbutton.com	HONG KONG 13B, Wing Tai Centre 12 Hing Yip Street Kwun Tong, Kowloon, Hong Kong Contact: Emily So Phone: 852-2251-5519 emily.so@lionbutton.com
LAMCOM, Inc. Conflict Minerals Contact: Sam Wong	USA 224 W 35th Street Suite 809 New York, NY 10001 Contact: Sam Wong Phone: 212-868-6910 Fax: 212-868-4050 E-mail: sam@Lamcominc.com Contact: F.Y. Wong E-mail: fy@Lamcominc.com	CHINA Samuel (Chin Yuan) Ltd. North River Industrial Zone, Shijiao Town, Qingyuan City, Guangdong Province, China Contact: Mr. Cheung Bin Qiang Phone: 86-763-3153767 Fax: 86-763-3729911 Lamcom_cheung@163.com

lamcomny@gmail.com

Contact: Lillian Liang
Phone: 86-763-3153768
lamcom_lillian@163.com
info@lamcominc.com

Jindal Poly Buttons Ltd.

USA

45W, 45th St. 7th Floor
New York, NY 10036
Contact: Krishan Tyagi, VP Global
Marketing
Phone (Cell): 347-828-4767
Phone : 212-869-1260
krishanttyagi@jindalbuttons.com

INDIA

18, Central Market, Punjabi Bagh
(West)
New Delhi, India 110026
Contact: Shiju, Asst Gen. Manager
Phone: 91-1662-220366
Fax: 91-1662 220933
shiju@jindalbuttons.com
info@jindalbuttons.com

INTERLINING

Freudenberg & Vilene

USA

8121 Grove St
Sunland, CA 91040
Contact: Muriel Martinez
Phone: 818-352-9941
Fax: 818-352-9941
muriel.martinez@freudenberg-nw.com
www.vilene.com

HONG KONG

8/FL Loyal Center
828 Cheung Sha Wan Rd.
Contact: Doris Tsang
Phone: 852-2786-8368
Fax: 852-2786-2847
doris.tsang@freudenberg-nw.com

Chargeurs Interlining

USA

835 Wheeler Way – Suite A
Langhorne, PA 19047
Contact: Joel Lim
Phone: (212) 427-5283
Cell: (917) 826-8649
JLIM@chargeurs-interlining.com
www.chargeurs-interlining.com

HONG KONG

5th Floor, Tungtex Building
203 Wai Yip Street, Kwun Tong
Kowloon, Hong Kong
Contact: Mr. Seraph Chu
Phone: 852 2942 3388
Cell: 852 9047 4976
Fax: 852 2755 9873
SCHU@chargeurs-interlining.com

Precision Custom Coatings

USA

200 Maltese Drive
Totowa, NJ 07512
Contact: Mr Jay Waxer
Phone: 973-890-3873
Fax: 973-890-9248
jwaxer@pcc-usa.com
Contact: Kristen LoPresti
kristenl@pcc-usa.com

HONG KONG

PCC Asia Main Office
25/F, 9 Wing Hong Street
Cheung Sha Wan
Kowloon, Hong Kong
Contact: Mr. Kenny Matsuura
Phone: 852 2786-0090
Fax: 852 2742-6965
kenny_m@pccasia.com

info@pcc-usa.com
www.pcc-usa.com

info@pccasia.com

Ilshin

USA

555 8th Ave., Suite 1802
New York, NY 10018
Contact: Sonia Ha
Phone: 212-268-8223
Fax: 212-760-6390
sonia.ha@isunicom.com
Contact: Rachel Lim
esps1229@isunicom.com

HONG KONG

Room 1301, 13th. Floor,
Join-in Hang Sing Centre
71-75 Container Port Road
Kwai Chung, N.T. Hong Kong
Contact: Ricki Tsang
Phone: 852-2428-7511
Fax: 852-2489-8849
rickitsang@isunicom.com

Kufner Textile Corporation

USA

169 Pulaski Street (corner Rt 440)

Bayonne, NJ 07002

Contact: David Brancatelli
Phone: 201-823-2600
Fax: 201-823-2630
Cell: 551-208-8655
dbrancatelli@kufner.com
Contact: Sukesh Kumar
Cell: 917- 833-0340
skumar@kufner.com
www.kufner.com

HONG KONG

Unit C, 5th Floor, Roxy Industrial
Centre
No. 58-66 Tai Lin Pai Road, Kwai
Chung
Hong Kong, New Territories
Hong Kong
Contact: William Ning
Phone: 852-2743-7515
Fax: 852-2785-4619
wning@khk.kufner-textil.com

OVERALL HARDWARE

Mississippi Trading, Inc.

Conflict Minerals
Contact: Stuart Gerson

USA

555 Lordship Boulevard
Stratford, Ct. 06615
Contact: Stuart Gerson
Phone: 203-919-6080
Fax: 203-221-9225
mti@attglobal.net
stuartgerson@gmail.com
Contact: Eric Kipperman
eric.kipperman@verizon.net
www.mississippitrading.com

HONG KONG

Unit 6, 8/F CCT Telecom Bldg
No. 11 Wo Shing Street
Fo Tan, Shatin, N.T. Hong Kong
Phone: 852-2690-0252
Fax: 852-2690-2773
Contact: Jennifer Lee
mtihk@netvigator.com

SNAPS

SCOVILL

Conflict Minerals
Torrye Kampen National Brands

USA

1802 Scovill Drive
Clarkesville, GA 30523
Contact: Kyle Burrell, Customer

HONG KONG

6/F Gemmy Factory Building
12 Hung To Road
Kwun Tong Kowloon, Hong Kong

Manager
tkampen@scovill.com
mobile 1-913-544-6055

Contact: Carrie Vincent, QA Manger
cvincent@scovill.com

Service
Phone: 888-353-0043
kburrell@scovill.com
Contact: Richard Sanderson, Director
of Sales & Marketing, Apparel
Americas
Phone: 706-754-0520
rsanderson@scovill.com

New York Office

135 W 29th Street, Suite 1003
New York, NY 10001
Contact: Abi Campbell, Product Development Specialist
Phone: 603-707-0285
acampbell@scovill.com

Contact: Ada Yeung
Phone: 852-3658-7700

aayeung@scovill.com

Morito/Kane-M, Inc.

USA
1 Madison Street, Suite F-9
East Rutherford, New Jersey 07073-
1647
Contact: Steve Rubinstein
Phone: 973-777-2797
steve@kane-m.com
sales@kane-m.com

HONG KONG
Rm No. 1805, Tower 6,
China Hong Kong City
33 Cantan Road, Tsimshatsui
Kowloon, Hong Kong
Contact: Choichiro Shimazaki
Phone: 852-2736 6212
Shimazaki@morito.com.hk

ELASTIC

State Narrow Fabrics Inc.

USA
2902 Borden Avenue, PO Box 1389
Long Island City, N.Y. 11101-1389
Contact: Ron Levine, Owner
Phone: 718-392-8787 Ext. 235
Ron.levine@statenarrow.com
www.StateNarrow.com

OVERSEAS LIASON OFFICE
4623 S Alameda St.
Los Angeles, CA 90058
Contact: Harris Jang- VP Marketing
Phone: 818-970-4277
harris.jang@statenarrow.com
Contact: Ansi Yiy-Director
Phone: 86-1500-2092682
ansiyiy@gmail.com

THREAD

American & Efird, Inc.

USA
14205 Parkhill
Overland Park, Kansas 66221
Contact: Phillip Freese
Phone: 913-851-8707
Cell: 913-221-9697
Phil.Freese@amefird.com
www.amefird.com

HONG KONG
15/F., Tsuen Wan Industrial Centre
220-248 Texaco Road
Tsuen Wan, N.T. Hong Kong
Contact: Kelvin Cheuk
Phone: 852-2407-6595
Fax: 852-2407-5433
kelvincheuk@amefird.com.hk
Contact: John Lam
johnlam@amefird.com.hk

Contact: Jennie Tsang
jennietsang@amefird.com.hk
Contact: Ricky Cheung
rickycheung@amefird.com.hk
www.amefird.com.hk

Gutermann

USA

422 West Club Boulevard

Lake Toxaway, NC 28747

Contact: Kathy Kierce

Phone/Fax: 828-966-4799

Cell: 203-803-0423

Kathy.Kierce@gutermann.com

www.guetermann.com

HONG KONG

Tower 6, Room No. 205, City of Elite,
No. 1000

Jinhai Road, Pudong, 201206
Shanghai, China

Contact: Maggie Lu

Phone: 86-21-38720399 x887

Fax: 86-21-38720366

Cell: 86-13917505362

maggie.lu@guetermann.com.cn

Coats

USA

3430 Toringdon Way

Charlotte NC 28277

Phone: (704) 329-8655

Mobile: (704) 756-2773

Contact: PJ McCord

patrick.mccord@coats.com

www.coats.com

CHINA

Coats Industrial Park

Fengtang Dadao, Tangwei Village

Fuyong Town, Baoan District

Shenzhen, China 518103

Phone: 86-755-2734-2888

Fax: 86-755-2734-2688

Contact: Will Lu -Eastern/Northern
China

will.lu@coats.com

Contact: Cody Wan- Global Sales HK

cody.wan@coats.com

ZIPPERS

YKK

USA

2700 Patriot Boulevard, Suite 180

Glenview, IL, 60026

Contact: Sarah Winterberger, Global
Marketing

Phone: 847-657-9298

sarahwinterberger@ykk-usa.com

HONG KONG

14th Floor, Tower 2, Silvercord

30 Canton Road T.S.T.

Kowloon, Hong Kong

Contact: Mr. Edmond Fung

Phone: 852-2378-8300

Fax: 852-2375-6088

Edmond_fung@ykk.com.hk

Ideal Fasteners Corp.

HONG KONG

IDEAL Centre

320-322 Kwun Tong Rd.

Kowloon, HK

Contact: Jeff Gut

Phone: 001-212-244-1834

Fax:

jgut@idealfastener.com

Talon

USA

21900 Burbank Blvd.
Suite 270
Woodland Hills, CA 91367
Contact: Gary Dyne
Phone: 818-444-4125
Fax: 818-444-4105
gdyne@talonzippers.com

HONG KONG

Unit 101, 1/F Sunbeam Centre
27 Shing Yip Street
Kwun Tong, Kowloon, Hong Kong
Contact: Benny Lai
Phone: 852-3189-0635
bennylai@talonzippers.com.hk

Tat Fai Zipper Company Limited

USA

P. O. Box 2151
Chapel Hill, NC 27515
Contact: John Parker
Phone: 919-932-1417
Fax: 919-967-3886
john@tat-zipper.com
Contact: Henry Bernstein
6982 Kingswood Drive
Solon, Ohio 44139
Phone: 440-429-1185
henrybernstein@tat-zipper.com

HONG KONG

Unit 310-312, 3/F
Kwai Cheong Centre
No. 40-52 Kwai Cheong Rd.
Kwai Chung, N. T., Hong Kong
Contact: Ricky Tang – Managing Director
Phone: (852) 3583 2018
Fax: (852) 3583 1747
ricky@tat-zipper.com
Contact: Idoel Shue – Sales Director
idoel@tat-zipper.com
Contact: James Ong – Sales Manager
Phone: (852) 3583 2608
james@tat-zipper.com

Euro-A Zipper (OBO Zipper Co.)

USA

1/F, 8729, 14 Ave
Brooklyn, New York 11228
Contact: Jennifer Ng – Sales Executive
Phone: 718-570-2090
Jennifer.ng@euro-a-zipper.com
us@euro-a-zipper.com
www.euro-a-zipper.com

HONG KONG

Room 17-18, 6/F, TRANS ASIA CENTRE
No.18 KIN HONG STREET
Kwai Chung, N.T., Hong Kong
Contact: Polly Yew – Managing Director
Phone: 852 –2612- 0628
Fax: 852-2421-2082
polly@euro-a-zipper.com
Contact: Ronny Ng – Managing Director
Ronny@euro-a-zipper.com
Contact: Jessie AuYeung- Sr. Sales Manager
jessie@euro-a-zipper.com

ZIPPERS (Cont.)

Coats Opti**USA**

3430 Toringdon Way
Charlotte NC 28227
Contact: Patrick J. McCord- Acct.
Manager
Phone: (704) 329-8655
Mobile: (704) 756-2773
[Email: patrick.mccord@coats.com](mailto:patrick.mccord@coats.com)

CHINA

Coats Industrial Park
Fengtang Dadao, Tangwei Village
Fuyong Town, Baoan District
Shenzhen, China 518103
Contact: Steven Smith-Director,
Global Zips
Phone: 86-755-2734-2888
Fax: 86-755-2734-2688
steven.smith@coats.com

Max Zippers**TAIWAN**

7F, No 196, Joutz St, Neihu Dist.
Taipei 114, Taiwan
Contact: Nora Hung / Steven Huang
Phone: 886-2-2627-1828
nora@maxzip.com.tw
sales@maxzip.com.tw

CHINA

No. 1, Huang Pu Jiang S.Rd,
Kunshan City, Jiangsu, China
Contact: Chris Zhang
Phone: 86-512-5708-0001
sales@maxzip.com.tw